

**Information to all airlines operating to airports in Austria**

**Coordination IATA Winter Season 2018/19**

SCA Schedule Coordination Austria is the designated schedule coordinator and facilitator for the airports **Graz, Innsbruck, Klagenfurt, Linz, Salzburg and Vienna**. For the coordination of the IATA Winter Season 2018/19 following principles should be respected by aircraft operators for flights to and from one of the above mentioned airports.

**1. Capacity parameters and "local guidelines"**

The airport status and the current capacity parameters for the different airports are published on the homepage of Schedule Coordination Austria  
[www.slots-austria.com](http://www.slots-austria.com)

**2. SHL distribution**

SHL's for Vienna and Innsbruck are distributed on  
**Friday, April 20<sup>th</sup>, 2018**

**3. Agreed Historics Deadline**

The agreed historics deadline is  
**Thursday, May 10<sup>th</sup>, 2018**

***Due to public holiday in Austria on May 10<sup>th</sup>, 2018  
airlines are asked to submit their objections to the SHL distributed until  
Wednesday, May 09<sup>th</sup>, 2018***

**4. Initial Submission Deadline Winter 2018/19**

You are invited to send your initial submission for Winter 2018/19 - for all airports in Austria - not later than  
**Thursday, May 17<sup>th</sup>, 2018 23:59 UTC**

in strict IATA SSIM-format to the following E-Mail address for:

<b>Airport</b>	<b>Level</b>	<b>SCA-contact</b>
GRZ	SMA	<a href="mailto:viexp@slots-austria.com">viexp@slots-austria.com</a>
INN	SCR/SMA	
KLU	SMA	
LNZ	SMA	
SZG	SMA	
VIE	SCR	

## 5. Additional information for submissions

### 5.1. General

- All your SCRs should be strictly in accordance with the SSIM Chapter 6 regulations and based on the distributed SHL data lines, using detailed codes including indication of new entrant status or year round schedule.
- Due to system reasons we urge you **not** to file with action code -F- in case of historical timings but changed flight number - please use combination - C/L - instead.
- Please submit only slot requests for recognizable periods (at least 5 consecutive movements / for INN at least 15 consecutive movements) and as compressed as possible.
- We do not accept slot requests for ad-hoc flights (less than 5 consecutive movements) for VIE, as well as for INN for day 6 and day 7 (less than 15 movements) before September 10<sup>th</sup>, 2018.

### 5.2. Submission for GRZ / KLU / LNZ / SZG / INN (days 1-5 only)

- The initial submission for these airports should only be done with action code -N- due to SMA-procedure.

### 5.3. Additional information for Salzburg Airport

- Terminal capacity, apron capacity and noise-restrictions are important criteria for schedule facilitation at Salzburg airport. Therefore please consider the following when submitting your requests:
  - Ensure the correct aircraft-subtype code is used;
  - Ensure the accurate number of seats is used;
  - Filing in turnaround format is mandatory.

### 5.4. Additional information for Innsbruck Airport

- Please be aware of local guideline "Minimum number of operations for series of slots on days 6/7 in a winter season" for Airport INN, which can be found on our homepage [www.slots-austria.com](http://www.slots-austria.com).
- Terminal capacity and noise-restrictions are important criteria for schedule facilitation at Innsbruck airport. Therefore please consider the following when submitting your requests:
  - Ensure the correct aircraft-subtype code is used;
  - Ensure the accurate number of seats is used.
  - SCA reserves the right to review the credibility of slot requests in order to prevent possible misuse. See EU Regulation 793/2004, Art 7.2. and 14.4.

### 5.5. Night flights at Vienna Airport

- A limitation of night flights is in force at Vienna Airport. Details can be found on the homepage [www.slots-austria.com](http://www.slots-austria.com).

**6. 142 IATA SC**

**Tuesday, June 19<sup>th</sup>, 2018 until Thursday, June 21<sup>st</sup>, 2018**

Schedule Coordination Austria is open to accept post-SAL activities from June 08<sup>th</sup> until June 15<sup>th</sup>, 2018.

Detailed information on operating hours, coordination parameters and local guidelines for all Austrian airports and utilisation information for VIE can be found on this webpage under the respective airport.

**7. Slot Return Deadline**

In accordance with the WSG calendar of schedule coordination, the Slot Return Deadline is

**Wednesday, August 15<sup>th</sup>, 2018**

Allocated slots that an airline does not intend to use must be returned to the coordinator before or on this date.

**8. Historics Baseline Date**

In accordance with the WSG calendar of schedule coordination, the Historics Baseline Date is set with

**Friday, August 31<sup>st</sup>, 2018**

The performance of all slot series allocated to airlines for W18 on August 31<sup>st</sup>, 2018 will be monitored and is the reference set with regard to the 80/20 rule.

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**ATTENTION – PRE INFORMATION FOR S19**

**In May 2019, Salzburg Airport will improve runway 15/33.  
During this time the runway will be closed and therefore  
there will be no operations at SZG airport.**